

**Vernon Free Library Board of Trustees
Regular Meeting Minutes
September 19, 2018**

MEMBERS PRESENT:

Bronna Zlochiver, Chair
Ellen Hardy
Joanne Leveille
Janis Pereira

OTHERS PRESENT:

Jean Carr, Library Director

MEMBERS ABSENT:

Ruth Kibby, Vice Chair

GUESTS:

Elaine Dietrich
Kristen Dietrich
Rita Mudd

REGULAR MEETING:

Bronna called the meeting to order at 4:27 pm.

PUBLIC PARTICIPATION:

None

CHAIR'S REMARKS:

Bronna welcomed everyone to the meeting.

ADDITIONS/CORRECTIONS TO THE AGENDA:

- ❖ A motion was made by Janis to discuss a gift for Ruth Kibby in memory of Allan Hansell under New Business. Seconded by Ellen. Carried 4-0.
- ❖ A motion was made by Janis to discuss the FY 2019-2020 Capital Plan under New Business. Seconded by Ellen. Carried 4-0.

APPROVAL OF THE MINUTES:

- ❖ A motion was made by Bronna to accept the minutes of the August 15, 2018, regular meeting of the Vernon Free Library Board of Trustees as corrected. Seconded by Janis. Carried 4-0.

LIBRARY DIRECTOR'S REPORT:

- ❖ Budget: FY 2018-2019: We're at 21.9% of the fiscal year and spending is at 20.21%.
- ❖ Cookbook: The cookbook has gone to the printer for a draft copy. We'll be notified when the draft is ready for us to review. We received the printing donation.
- ❖ Bake Sale: Rita Mudd has expressed interest in running a bake sale again at the Vernon Artisan Market on Sunday, November 4, 2018, from 10 am to 3 pm. Rita has already been soliciting bakers.

- ❖ Cabin Fever Getaway: Rita has expressed interest in organizing this fund raiser for this Winter with raffle ticket sales to begin in January.

OLD BUSINESS:

- ❖ Fund raising updates:
Cookbook: See Library Director's Report for this update.

NEW BUSINESS:

- ❖ 2018 Fundraising Appeal: Trustees discussed different options for the appeal letter.
- ❖ FY 2019-2020 Budget: Trustees reviewed the Library's proposed FY 2019-2020 budget and received and discussed the calendar for the Selectboard's FY 2019-2020 budget review.
- ❖ Library Director's Job Description:
A motion was made by Bronna to postpone discussion of the Library Director Job Description, pending review by Jean Carr, until the next regular meeting of the Vernon Free Library Board of Trustees. Seconded by Ellen. Carried by 4-0.

EXECUTIVE SESSION:

None

ANNOUNCEMENTS/INFORMATION:

- ❖ The next Trustees' meeting will be Wednesday, October 10, 2018, at 4:30 pm

MEETING ADJOURNED AT 5:45 PM.

Respectfully Submitted by

Janis Pereira, Recording Secretary