Drafted 10/8/26

Vernon Free Library Board of Trustees
Regular Meeting Minutes
October 8, 2026

MEMBERS PRESENT:
Cassie Sailsman, Chair
Julie Nevins, Vice-Chair
Nikki Deyo, Secretary
Erin Harris, Member

STAFF:
Gail Zachariah, Library Director

GUESTS:
Jean Carr

MEMBERS ABSENT:
Kristin Bratton, Clerk

REGULAR MEETING
Cassie Sailsman called the meeting to order at 6:04 p.m.
Erin Harris arrived at 6:05 p.m.

CHAIR'S REMARKS:

OPEN MEETING—PUBLIC COMMENTS:

AGENDA ADDITIONS/CORRECTIONS:
Julie Nevins moved to add the agenda the approval of September 23, 2026 special meeting minutes. Nikki Deyo second. The motion carried 4-0.

Julie moved to add the Thrift Book credit ledger to the agenda under New Business. Erin Harris second. The motion carried 4-0.

APPROVAL OF MINUTES:
Julie Nevins moved to accept the minutes of September 10, 2026 as written. Erin Harris seconded. The motion carried 4-0.

Julie Nevins moved to accept the special meeting minutes of September 23, 2026 as corrected. Erin Harris seconded. The motion carried 4-0.

LIBRARY DIRECTOR'S REPORT:

The Library Director gave a monthly report.

NEW BUSINESS

Budget Review
Personnel Policy Review

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Thrift Book Ledger

OLD BUSINESS

Lego Updates
Grant denied. The first meeting went well. 5 kids attended, with 2 more coming for the next meeting.

Youth Service Staffing Discussion
For the remaining fiscal year, maintain a 20 hour work week.

Julie Nevins moved to approve the updated Youth Services Librarian Job Description as corrected for the purpose of hiring a Youth Librarian. Erin Harris seconded. Carried 4-0.

Credit Card Update
Resolved for added name and access

EXECUTIVE SESSION
Julie Nevins moved to enter into executive session to discuss the appointment or employment or evaluation of a public officer or employee to include the Library Director for updates to the transition period of the new director. 1 V.S.A. 313 (3)(a)(3). Erin Harris seconded. Carried 4-0.

The Trustees entered into executive session at 8:48 p.m.

Gail Zachariah left executive session at 9:52 p.m.

The Trustees left the Executive Session at 10:46 p.m. No decisions were made during the Executive Session.

Julie Nevins moved for the Board of Trustees to reach out to the Selectboard for a special meeting within the next week to discuss the appointment or employment or evaluation of a public officer or employee. 1 V.S.A. 313 (3)(a)(3). Erin Harris seconded. Carried 4-0.

ANNOUNCEMENTS/INFORMATION:
The next regular meeting of the Vernon Free Library Board of Trustees will be held Thursday, November 12, 2026 at 6:00 p.m. This will be a hybrid meeting.

A motion was made by Julie Nevins to adjourn the meeting at 10:47 p.m. Seconded by Erin Harris. Carried 4-0.

Respectfully submitted,

Nikki Deyo, Secretary