

**Vernon Free Library Board of Trustees
Regular Meeting Minutes
October 8, 2025**

MEMBERS PRESENT:

Cassie Sailsman, Chair
Julie Nevins, Vice-Chair
Kristin Bratton, Clerk
Nikki Deyo, Secretary

STAFF:

Jean Carr, Library Director

GUESTS:

MEMBERS ABSENT:

REGULAR MEETING

Cassie Sailsman called the meeting to order at 5:47 pm.

CHAIR'S REMARKS:

OPEN MEETING—PUBLIC COMMENTS:

No public comments.

AGENDA ADDITIONS/CORRECTIONS:

Voting of Wendy Shuman's resignation from the Library Trustee Board

APPROVAL OF MINUTES:

- **Kristin Bratton moved to accept the minutes of the September 4, 2025 regular meeting as corrected.** Cassie Sailsman seconded. The motion carried 4-0.

LIBRARY DIRECTOR'S REPORT:

FINANCIAL

FY 25/26 – Expenditures from tax appropriations are at 25%. We're 27.4% through the fiscal year.

WEBSITE

Trying to get through Training Videos. Finally got sign in credentials so I'm trying to figure things out.

Summer Reading Programming Report and Summer Reading Program Survey have been completed and submitted.

COURIER GRANT application has been submitted. This grant award will be \$683.80.

BAKER & TAYLOR. Rumors are that they're shutting down Jan 1, 2026. I'm beginning to investigate other sources to purchase books and have them processed.

VFL GIFT FUND

The consultant in the Treasurer's Office has recommended there be a VFL Gift Fund Policy indicating what can be received into the fund and how the fund is spent.

NEW BUSINESS

Wendy Shumway

Julie Nevins moves to accept Wendy Shumway's resignation effective immediately. Kristin Bratton seconded. Carried 4-0.

OLD BUSINESS

- **Planning for Annual Appeal Post Card**

- Made grammatical and spacing corrections as a group
- QR card to go directly to the payment website and bypass "view all" for town administration payments
- \$636.55 for 1050 cards and does not include postage and shipping.
- Planning to ship for the 3rd week of November.

Kristin Bratton moves to spend up to \$950 from the gift fund for purchase of the post cards. Nikki Deyo seconded. Carried 4-0

- **Article Discussion**

- Second Article to elect Library Trustee to fill the expired term of 3 years through Town Meeting of March 2029
- Discussed our Annual Report for the Town Report due October 27th

- **Strategic Planning**

- Tabled to a future date

- **Budget**

- Discussed purchasing Jean a new computer
- Youth Librarian will be revisited for filling this position

EXECUTIVE SESSION

Nikki Deyo moved to enter into executive session to discuss the evaluation of a public officer or employee pursuant to Title 1, Section 313(a)(3), of the Vermont Statutes with the Library Director. Julie Nevins seconded. Carried 4-0.

The Trustees entered into executive session at 7:21 PM.

The Trustees and Library Director left the Executive Session at 7:38 PM. No decisions were made during the Executive Session.

ANNOUNCEMENTS/INFORMATION:

The next regular meeting of the Vernon Free Library Board of Trustees will be held Wednesday, November 12, 2025 at 5:45 p.m. This will be a hybrid meeting.

Drafted 10/8/25

A motion was made by Kristin Bratton to adjourn the meeting at 7:39 p.m. Seconded by Julie Nevins. Carried 4-0.

Respectfully submitted,

Nikki Deyo, Secretary