Drafted 11/16/26

**Vernon Free Library Board of Trustees**
**Regular Meeting Minutes**
**November 16, 2026**

**MEMBERS PRESENT:**
Cassie Sailsman, Chair
Julie Nevins, Vice-Chair
Nikki Deyo, Secretary
Kristin Bratton, Clerk
Erin Harris, Member

**STAFF:**

**GUESTS:**
Bronna Zlochiver
Jean Carr

**MEMBERS ABSENT:**

**REGULAR MEETING**
Cassie Sailsman called the meeting to order at 6:03 p.m.

Julie Nevins arrived at 6:06 p.m.
Kristin Bratton arrived at 6:11 p.m.

**CHAIR'S REMARKS:**
Cassie Sailsman shared a notice of resignation for an end date of November 30, 2026.

**OPEN MEETING—PUBLIC COMMENTS:**
Bronna Zlochiver made a statement to share her concerns about the future of the library.

**AGENDA ADDITIONS/CORRECTIONS:**
**Erin Harris moved to add the discussion of the Library Credit Card to the agenda. The motion carried 3-0.**

**APPROVAL OF MINUTES:**
**Julie Nevins moved to accept the Regular Meeting Minutes of October 8, 2026 as written. Erin Harris seconded. The motion carried 4-0. 1 abstention**

**Julie Nevins moved to accept the Joint Special Meeting Minutes of October 13, 2026 as written. Erin Harris seconded. The motion carried 4-0. 1 abstention**

**Julie Nevins moved to accept the Special Meeting Minutes of October 15, 2026 as written. Erin Harris seconded. The motion carried 4-0. 1 abstention**

**Julie Nevins moved to accept the Special Meeting Minutes of October 29, 2026 as corrected. Erin Harris seconded. The motion carried 4-0. 1 abstention**

**NEW BUSINESS**

**Budget**

**Julie Nevins moved to approve the draft budget for the 2027/2028 Fiscal Year with a total expenditure of $172,697 with a carryover of $16,000 for total draft amount to be requested at Town Meeting of $156,697. Erin Harris seconded. The motion carried 5-0.**

**Annual Appeal**

**Julie Nevins moved to approve spending up to $1000 from the Gift Fund for printing, posting, and delivery of the Annual Appeal Postcards. Kristin Bratton seconded. The motion carried 5-0.**

**Town Meeting Report**

**Julie Nevins moved to approve and add the Article "Shall the voters appropriate the sum of [TBD final budget total] to be raised by taxes for the administration of the Vernon Free Library?". Erin Harris seconded. The motion carried 5-0.**

**Julie Nevins moved to approve three additional articles: (1) to fill the expired term of three years through Town Meeting of March 2030; (2) to fill the expired term of three years through Town Meeting of March 2030; (3) to elect to the unexpired term through Town Meeting of March 2028. Erin Harris seconded. The motion carried 5-0.**

Cassie Sailsman left the meeting at 7:15 p.m.

**Subcommittee Updates**
Julie Nevins gave a report for the subcommittee regarding bill payments, timesheets, comcast email, additional substitute staffing, and AARP Grant for Winter Placement.

**Library Hours**
Discussed temporary hours for November 17-28, 2026

Tues (11/17): 9-12 (Nicoal); 3:30-6:30: Cassie
Wed: 3:30 - 6:30: Erin & Julie
Thurs: 3:30-6:30: Nikki
Sat: 9-12: Nicoal

Mon (11/23): 3:30-6:30: Erin, Julie, & Nikki
Tues: 9-12 (Nicoal); 3:30-6:30 Nikki
Wed: Holiday
Thurs: Holiday
Sat: 9-12: Holiday

**Library Credit Card**

**Nikki Deyo moved to add Julie Nevins and Kristin Bratton as authorized contacts and Erin Harris as an authorized user to the Vernon Free Library Bank of America credit card. Julie Nevins seconded. The motion carried 3-0. 1 abstention**

**OLD BUSINESS**

**EXECUTIVE SESSION**
**Nikki Deyo moved to enter into executive session to discuss the appointment or employment or evaluation of a public officer or employee. 1 V.S.A. 313 (3)(a)(3).** Kristin Bratton seconded. Carried 4-0.

The Trustees entered into executive session at 8:20 p.m.

The Trustees left the Executive Session at 8:45 p.m. No decisions were made during the Executive Session.

**Nikki Deyo moved to update Nicoal Price and Alison Baitz job title from Substitute Library Assistant to Substitute Library Directors. Julie Nivens seconded. The motion carried 4-0.**

**Nikki Deyo moved to onboard Kristen Chutter-Cressy as a Substitute Library Director. Kristin Bratton seconded. The motion carried 4-0.**

**ANNOUNCEMENTS/INFORMATION:**
The next regular meeting of the Vernon Free Library Board of Trustees will be held Thursday, December 10, 2026 at 6:00 p.m. This will be a hybrid meeting.

**A motion was made by Nikki Deyo to adjourn the meeting at 8:46 p.m.** Seconded by Erin Harris. Carried 4-0.

Respectfully submitted,

Nikki Deyo, Secretary