

Accepted 12/11/24

**Vernon Free Library Board of Trustees
Regular Meeting Minutes
November 13, 2024**

MEMBERS PRESENT:

Cassie Sailsman, Chair
Julie Nevins, Vice-Chair
Kristin Bratton, Clerk
Nikki Deyo, Secretary
Wendy Shumway

STAFF:

Jean Carr, Library Director

GUESTS:

MEMBERS ABSENT:

REGULAR MEETING

Cassie Sailsman called the meeting to order at 5:45 pm.

CHAIR'S REMARKS:

OPEN MEETING—PUBLIC COMMENTS:

No comments from the public.

AGENDA ADDITIONS/CORRECTIONS:

No additions or corrections.

APPROVAL OF MINUTES:

- Julie Nevins moved to correct the September 11, 2024 regular minutes to update the policy of General Operations to align to S.220, 22 VSA 172. Kristin Bratton seconded. Motion carries 3-0 with one abstention.
- Kristin Bratton moved to second approval of the September 11, 2024 minutes as corrected. Cassie Sailsman seconded. Motion carries 3-0 with one abstention.
- Kristin Bratton moved to approve the October 9, 2024 minutes as written. Nikki Deyo seconded. Motion carried 3-0 with one abstention.

LIBRARY DIRECTOR'S REPORT:

FINANCIAL

- FY 24/25 Expenditures from tax appropriations is 22% of budget. We're at 37% through the fiscal year. The Budget Status Report from the Treasurer's Office show the same dollar amount of expenditures as last month, so we don't really know where we're at.

COURIER GRANT REPORT

- Due October 31, was completed and submitted before the due date.

2024-2025 COURIER GRANT

- Awarded to us for \$683.80

2024 FIBERCONNECT TRANSITION GRANT REPORT

- Completed and submitted.

ANNUAL PUBLIC LIBRARY REPORT

- Due December 31. I've started collecting the information for it.

BOOK SALE

- We started a book sale on Election Day, Nov. 5 and have taken in \$254.50 so far. It will be left up for a few more days and be taken down next week.

GIVING TREE

- Referrals are still being collected. We plan to put the tree up next week with the "Angel" tags ready ASAP. Wrapped gifts will be due back to the library by noon, Saturday, December 14.

NELA CONFERENCE

- Went well. It was good to network with other librarians and talk with vendors.

NEW BUSINESS:

- New trustee and discussion of trustee positions

OLD BUSINESS:

Budget Planning

- Kristin Batton moved to approve the budget for FY 25/26 of \$139,085. Wendy Shumway seconded the motion. Motion carries 5-0

Annual Appeal Planning

- Tabled until December 11, 2024 meeting due to acquiring subscription for digital program

Logo Contest Decision

- Tabled until December 11, 2024 meeting due to acquiring subscription for digital program

Trustee Report & Articles

- Articles to be written December 11, 2024
- Report to be approved December 11, 2024

EXECUTIVE SESSION

Kristin Bratton moved to enter into executive session to discuss the evaluation of a public officer or employee pursuant to Title 1, Section 313(a)(3), of the Vermont Statutes. Nikki Deyo seconded. Carried 5-0.

The Trustees entered into executive session at 7:11 PM.

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The Trustees left the executive session at 7:13 pm. No decisions were made in Executive Session.

ANNOUNCEMENTS/INFORMATION:

The next regular meeting of the Vernon Free Library Board of Trustees will be held Wednesday, December 11, 2024 at 5:45 p.m. This will be a hybrid meeting.

A motion was made by Kristin Bratton to adjourn the meeting at 7:14 p.m. Seconded by Nikki Deyo. Carried 4-0.

Respectfully submitted,
Nikki Deyo, Secretary