

**Vernon Free Library Board of Trustees  
Regular Meeting Minutes  
May 14, 2026**

**MEMBERS PRESENT:**

Cassie Sailsman, Chair  
Julie Nevins, Vice-Chair  
Kristin Bratton, Clerk  
Nikki Deyo, Secretary  
Erin Harris, Member

**STAFF:**

Jean Carr, Library Director

**GUESTS:**

Gail Zachariah

**MEMBERS ABSENT:**

**REGULAR MEETING**

Cassie Sailsman called the meeting to order at 6:04 pm.

**EXECUTIVE SESSION**

**Nikki Deyo moved to enter into executive session to discuss the appointment or employment or evaluation of a public officer or employee with the Library Director and Gail Zachariah. 1 V.S.A. 313 (3)(a)(3).** Julie Nevins seconded. Carried 4-0.

The Trustees entered into executive session at 6:05 PM.

Gail Zachariah left at 6:45 PM

The Trustees left the Executive Session at 8:08 PM. No decisions were made during the Executive Session.

**CHAIR'S REMARKS:**

**OPEN MEETING—PUBLIC COMMENTS:**

No public comments.

**Kristin Bratton left meeting at 8:10 PM**

**AGENDA ADDITIONS/CORRECTIONS:**

Addition to executive session statement to include Library Director and interviewees names.

**APPROVAL OF MINUTES:**

**Julie Nevinn moved to accept the minutes of the Regular Meeting of April 8, 2026 as corrected. Nikki Deyo seconded.** The motion carried 4-0.

## **LIBRARY DIRECTOR'S REPORT:**

### **FINANCIAL**

FY 25/26 – Expenditures from tax appropriations are at 73.95%. We're 87.12% through the fiscal year.

Need to get a balance on the gift fund from the treasurer. Julie Nevins requested clarification from the treasurer.

### **WEEDING**

In preparation for the book sale, I've weeded in YA, Biography Picture Book areas.

### **INGRAM**

For the next book order, I'm going to set up and get the books processed with their Classic package. The spine labels will be slightly different but the books will come with the barcode and covering done.

### **NEW BUSINESS**

#### **Special Town Meeting**

Julie Nevins proposes to make a statement at Town Meeting to share how the Board of Trustees were affected.

#### **Begin Review of General Operating Procedures (Policies, By Laws, Mission Statement & Vision**

Cassie Sailsman proposes to table until next meeting

### **OLD BUSINESS**

#### **Book Sale**

#### **Hiring New Director**

Cassie Sailsman proposes to table until next meeting

#### **Transition Plan for New Director**

Will be added to the special meeting on Monday, May 18, 2026

### **ANNOUNCEMENTS/INFORMATION:**

The next regular meeting of the Vernon Free Library Board of Trustees will be held Thursday, June 11, 2026 at 6:00 p.m. This will be a hybrid meeting.

Draft 5/14/26

**A motion was made by Julie Nevins to adjourn the meeting at 8:41 p.m.** Seconded by Erin Harris. Carried 4-0.

Respectfully submitted,

Nikki Deyo, Secretary