

**Vernon Free Library Board of Trustees
Regular Meeting Minutes
May 14, 2026**

MEMBERS PRESENT:

Cassie Sailsman, Chair
Julie Nevins, Vice-Chair
Kristin Bratton, Clerk
Nikki Deyo, Secretary
Erin Harris, Member

STAFF:

Jean Carr, Library Director

GUESTS:

Gail Zachariah

MEMBERS ABSENT:

REGULAR MEETING

Cassie Sailsman called the meeting to order at 6:04 pm.

EXECUTIVE SESSION

Nikki Deyo moved to enter into executive session to discuss the appointment or employment or evaluation of a public officer or employee with the Library Director and Gail Zachariah. 1 V.S.A. 313 (3)(a)(3). Julie Nevins seconded. Carried 4-0.

The Trustees entered into executive session at 6:05 PM.

Gail Zachariah left at 6:45 PM

The Trustees left the Executive Session at 8:08 PM. No decisions were made during the Executive Session.

CHAIR'S REMARKS:

OPEN MEETING—PUBLIC COMMENTS:

No public comments.

Kristin Bratton left meeting at 8:10 PM

AGENDA ADDITIONS/CORRECTIONS:

No additions or corrections.

APPROVAL OF MINUTES:

Addition to executive session statement to include Library Director and interviewees names.

Julie Nevins moved to accept the minutes of the Regular Meeting of April 8, 2026 as corrected. Nikki Deyo seconded. The motion carried 4-0.

LIBRARY DIRECTOR'S REPORT:

FINANCIAL

FY 25/26 – Expenditures from tax appropriations are at 73.95%. We're 87.12% through the fiscal year.

Need to get a balance on the gift fund from the treasurer. Julie Nevins requested clarification from the treasurer.

WEEDING

In preparation for the book sale, I've weeded in YA, Biography Picture Book areas.

INGRAM

For the next book order, I'm going to set up and get the books processed with their Classic package. The spine labels will be slightly different but the books will come with the barcode and covering done.

NEW BUSINESS

Special Town Meeting

Julie Nevins proposes to make a statement at Town Meeting to share how the Board of Trustees were affected.

Begin Review of General Operating Procedures (Policies, By Laws, Mission Statement & Vision

Cassie Sailsman proposed to table until next meeting. Everyone agreed.

OLD BUSINESS

Book Sale

The trustees discussed the schedule, staffing, and clean-up plan. The book sale will be May 16th, 8:00-12:00. \$5 for a bag and library totes for \$10.

Hiring New Director

Cassie Sailsman proposed to table until next meeting. Everyone agreed.

Transition Plan for New Director

Will be added to the special meeting agenda for Monday, May 18, 2026.

ANNOUNCEMENTS/INFORMATION:

The next regular meeting of the Vernon Free Library Board of Trustees will be held Thursday, June 11, 2026 at 6:00 p.m. This will be a hybrid meeting.

A motion was made by Julie Nevins to adjourn the meeting at 8:41 p.m. Seconded by Erin Harris. Carried 4-0.

Respectfully submitted,

Nikki Deyo, Secretary