

Adopted as corrected on
June 12, 2019

**Vernon Free Library Board of Trustees
Regular Meeting Minutes
May 8, 2019**

MEMBERS PRESENT:

Bronna Zlochiver, Chair
Joanne Leveille, Vice Chair
Janis Pereira, Recording Secretary
Kristen Dietrich

OTHERS PRESENT:

Jean Carr, Library Director
Lara Keenan, State Library
Consultant, Governance and
Management, VT Libraries

MEMBERS ABSENT:

Amy Emery

GUESTS:

Elaine Dietrich

REGULAR MEETING:

Bronna called the meeting to order at 4:59 pm.

PUBLIC PARTICIPATION:

Elaine reported on a fund raising workshop at Brooks Free Library that she and Kathy Korb attended.

CHAIR'S REMARKS:

Bronna welcomed everyone to the meeting.

ADDITIONS/CORRECTIONS TO THE AGENDA:

None

ORIENTATION

Lara Keenan from the Vermont Department of Libraries reviewed Open Meeting Law rules and best practices and discussed ways in which we, as Library Trustees, staff, and volunteers, can connect with taxpayers, discover what their priorities are, and show them that our priorities are the same as theirs.

APPROVAL OF THE MINUTES:

A motion was made by Kristen to accept the minutes of the April 17, 2019, regular meeting of the Vernon Free Library Board of Trustees as written. Seconded by Joanne. Carried 4-0.

LIBRARY DIRECTOR'S REPORT:

- ❖ The Financial Report was unavailable because the Town Treasurer had been absent because of a personal emergency.
- ❖ 2019 Annual Plants, Books, & Bake Sale: Jean reported that the publicity asking for donations of plants has been done, with postings on both the Library and Vernon

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Facebook pages, the Library website, posters around town, and a press release to the *Brattleboro Reformer* and *The Commons*. The sale will be held on Saturday, June 1, 2019, from 8 am to 1 pm. The WSWMD Hazardous Materials collection will be held from 8 am to 12 noon in the Rte 142 parking lot on the same day; the Plants, Books, and Bake Sale will be held on the Governor Hunt Road side of the Town Office Building.

- ❖ 2019 Town Picnic: Jean confirmed that the carnival will be held on Saturday, June 29, 2019, from 4 to 6 pm. Trustees volunteered to host a Library activities booth.
- ❖ Jean reported that planning is underway for the 2019 Summer Reading Program. She has signed a contract with MAD SCIENCE to entertain at the celebration for the end of the program. They'll do a stage show called "Destination Moon". The Library received a \$200 grant from the Vermont Department of Libraries for the performers for this celebration.
- ❖ Jean requested Trustees help staffing the Library on May 14 (Janis volunteered) and May 28 (Bronna volunteered).

OLD BUSINESS:

- ❖ Fundraising: 2019 Annual Plants, Books, & Bake Sale: Trustees discussed final plans for the sale. Kristen, Janis, and Bronna volunteered to bake cookies, brownies, and muffins; Elaine volunteered to donate flats of annuals; and Janis said that donations of plants have been arriving already.
- ❖ 2019 Town Picnic: This was discussed in the Library Director's Report.

NEW BUSINESS:

- ❖ Bronna handed out blank Library Director Performance Evaluation forms and reminded Trustees that we will be discussing this at our next regular meeting on June 12, 2019.

EXECUTIVE SESSION:

None

ANNOUNCEMENTS/INFORMATION:

Next Meeting: June 12, 2019, at 5:00 pm,

MEETING ADJOURNED AT 6:56 PM.

Respectfully Submitted by

Janis Pereira, Recording Secretary