

**Vernon Free Library Board of Trustees
Regular Meeting Minutes
March 11, 2020**

MEMBERS PRESENT:

Bronna Zlochiver, Chair
Joanne Leveille, Vice Chair/Clerk
Kristen Dietrich, Recording Secretary
Ian Hefele
Elaine Dietrich

STAFF: Jean Carr, Library Director

ABSENT:

None

GUESTS:

Deb Berryere

REGULAR MEETING:

Bronna Zlochiver called the meeting to order at 5:00 pm.

PUBLIC PARTICIPATION:

None

CHAIR'S REMARKS:

Bronna Zlochiver welcomed everyone to the meeting and shared an article titled "Much More Than Books" in the March 1, 2020, *Boston Sunday Globe* about libraries as community centers.

Strategic Planning

Harwood Community Conversations process continued, facilitated by Deb Berryere.

ADDITIONS/CORRECTIONS TO THE AGENDA:

- **A motion was made by Ian Hefele to add COVID-19 preparedness under new business**, seconded by Elaine Dietrich. Carried 5-0.

APPROVAL OF THE MINUTES:

- **A motion was made by Ian Hefele to accept the minutes of the February 12, 2020, regular meeting as written**, seconded by Kristen Dietrich. Carried 5-0.

LIBRARY DIRECTOR'S REPORT:

Financial Report:

- The Vernon Free Library is at 67.21 % of fiscal year. Expenditures are at 65.37%.

Courier Update:

- The state currently has no contract with Green Mountain Messenger (GMM). GMM has increased their rate to \$20 per stop (was \$15) and the state cannot absorb the Increase. Jean Carr has been making up the difference from the Vernon Free Library's postage budget. When sending a dozen plus books a week, the Library is still saving money.

Summer Reading Program

- Jean Carr has applied for the Performer Grant from VTLIB. She starting to plan the program. Ellen Hardy will be working with her on that planning.

Computers

- Jean Carr will be contacting Bill Vermouth about replacing the 2 computers at the Circulation Desk. The current computers are 7 years old.

COVID-19

- There's much information coming from the state and much email discussion amongst libraries about what they're doing. We have hand sanitizer and disinfectant wipes out for patrons' to use. Tom Guerino (Interim Town Administrator) attended a White House briefing via conference call. He and Dave Emery will be talking to the Selectboard at Tuesday night's Selectboard meeting.

OLD BUSINESS:

- Bronna Zlochiver handed out an interim report for the Windham Regional Commission Broadband Project.

NEW BUSINESS:

- **A motion was made by Ian Hefele to nominate Bronna Zlochiver as Chair,** seconded by Joanne Leveille. Carried 4-0-1.
- **A motion was made by Kristen Dietrich to nominate Joanne Leveille as Vice Chair,** seconded by Bronna Zlochiver. Carried 4-0-1.
- **A motion was made by Joanne Leveille to nominate Kristen Dietrich as Recording Secretary,** seconded by Ian Hefele. Carried 4-0-1.
- **A motion was made by Elaine Dietrich to nominate Joanne Leveille as Clerk,** seconded by Bronna Zlochiver. Carried 4-0-1.
- **Trustee meetings will be the second Wednesday of each month at 4:30 pm.**
- **June Plants, Books, and Bake Sale.** The Trustees will hold a raffle to offer gardening advice by former Trustee and Master Gardener Dawn Petrovsky. Former Trustee Janis Pereira will join us at our April regular meeting to help plan the sale.

ANNOUNCEMENTS/INFORMATION

- Trustees' next regular meeting will be Wednesday, April 8, 2020, at 4:30 pm.
- Trustee Orientation Session with Lara Keenan, VTLib representative will be Wednesday, May 13 2020, at 4:30 pm.
- Next 2020 Coffees with Sara Coffey are scheduled for Saturday, April 4, 10-11 am and Saturday, May 2, 10-11 am.

MEETING ADJOURNED AT 6:09 pm.

Respectfully Submitted by

Kristen Dietrich, Recording Secretary