

Vernon Free Library Board of Trustees
Regular Meeting Minutes
June 11, 2026

MEMBERS PRESENT:

Cassie Sailsman, Chair
Julie Nevins, Vice-Chair
Kristin Bratton, Clerk
Erin Harris, Member

STAFF:

Jean Carr, Library Director
Gail Zachariah, Interim Library Director

GUESTS:

MEMBERS ABSENT:

Nikki Deyo, Secretary

REGULAR MEETING

Cassie Sailsman called the meeting to order at 6:02 pm.

CHAIR'S REMARKS:

- The Chair noted that VTLib shared a training: From Invisible Labor to Line Items: Budgeting for the Library Work That's Actually Happening (<https://vtlib.libcal.com/event/17005243>)
- Note that any emails about the need for a website upgrade to Trustees is spam and can be ignored.
- Erin Harris arrived at 6:06

OPEN MEETING—PUBLIC COMMENTS:

No public comments.

AGENDA ADDITIONS/CORRECTIONS:

Addition to add an item about the event Saturday to welcome the new Library Director.

APPROVAL OF MINUTES:

Regular Meeting May 14th, 2026

Special Meeting May 18th, 2026

Erin Harris moved to accept the minutes of the Regular Meeting of May 14, 2026 as corrected. Cassie Sailsman seconded. The motion carried 3-0, with 1 abstention.

Julie Nevins moved to approve the minutes of the Special Meeting of May 18, 2026 as written. Erin Harris seconded. The motion carried 4-0.

LIBRARY DIRECTOR'S REPORT:

FINANCIAL

- FY 25/26 – Expenditures from tax appropriations are at 80.61%. We're 94.79% through the fiscal year.

TRUSTEE BOOK SALE

- Total income was \$290.75 cash and \$6.49 online payment

SUMMER READING PROGRAMMING GRANT

- We have not heard anything about this grant. I've emailed Jonathan Clark and the grant info email but have no response yet.

JUNETEENTH

- June 19 falls on a Friday. The rest of the Town Office Building will be closed on Thursday June 18 and the library will be closed on Thursday, June 18 also.

JUNE TURNER will be working on a per diem basis only and not every other Saturday as she had been doing.

NEW BUSINESS

PTO Payout

Julie Nevins moved to approve the payout of any remaining comp time to the Library Director. Kristin Bratton seconded. Carried 4-0.

ALA Conference Attendance

- The Interim Director will not attend this year.

Booth at the Vernon Summer Festival -July 18th

- VFL will ask to have a booth for the penny carnival (With special library prizes!)
- Erin can help set up the booth and will ask if we can get a plug for the printer and a computer to include a sign-up for library cards.

Begin Review of General Operating Procedures (Policies, By Laws, Mission Statement & Vision)

- Trustees began the review and will continue next month. In particular, we'll revisit the absence of library director by-law and procedures on holiday closings, emergency closings, surveillance cameras, and prohibited activities.

OLD BUSINESS

Special Town Meeting

Julie Nevins moved that the Trustees give a statement at the Special Town Meeting as discussed. Erin Harris seconded. Carried 4-0.

Welcoming new director

The trustees are thrilled to welcome Vernon Community to meet the new Library Director! Saturday, June 13, 9-10:30 AM at the library. We hope to see you there!

ANNOUNCEMENTS/INFORMATION:

The next regular meeting of the Vernon Free Library Board of Trustees will be held Thursday, July 9, 2026 at 6:00 p.m. This will be a hybrid meeting.

A motion was made by Kristin Bratton to adjourn the meeting at 7:50 p.m. Seconded by Erin Harris. Carried 4-0.

Respectfully submitted,

Julie Nevins, Vice-Chair