Vernon Free Library Board of Trustees
Regular Meeting Minutes
July 8, 2020

MEMBERS PRESENT: **STAFF**: Jean Carr, Library Director
Bronna Zlochiver, Chair
Joanne Leveille, Vice Chair/Clerk
Kristen Dietrich, Recording Secretary
Ian Hefele (joined at 5:14 PM)
Elaine Dietrich

ABSENT:
None

REGULAR MEETING:
The meeting was held electronically via Zoom.com. Bronna Zlochiver called the meeting to order at 4:33 pm.

PUBLIC PARTICIPATION:
None

CHAIR'S REMARKS:
Bronna Zlochiver welcomed everyone to the meeting.

APPROVAL OF THE MINUTES:

- **A motion was made by Kristen Dietrich to accept the minutes of the June 10, 2020, regular meeting as corrected**, Seconded by Joanne Leveille. Carried 4-0-1

CORRECTIONS to the June 10, 2020 Minutes
- **The motion, "A motion was made by Elaine Dietrich to accept the minutes of the May 13, 2020, regular meeting as approved**, Seconded by Ian Hefele. Carried 5-0" was corrected to read, "**A motion was made by Elaine Dietrich to accept the minutes of the May 13, 2020, regular meeting as written**, Seconded by Ian Hefele. Carried 5-0".

LIBRARY DIRECTOR'S REPORT:

- No Financial Report. Fiscal year just ended but there are still a few bills coming in that will be paid for from FY 19-20 budget.
- New Digital Resources have been added for our patrons with links from the library website.
    RB DIGITAL – downloadable audiobooks (>10,000) & ebooks (>800)
    LEARNING EXPRESS –website that provides workplace, academic, and job hunting skills
- Summer Reading Program - VFL is now part of "Imagine Your Story" at the Northfield Drive-In. Jean Carr is also working on another outdoor program for part of Summer Reading.

- Curbside Service is going well. We have been having more patrons participating each week. On Tuesday, the Library had 10 patrons involved and put out 45 books.
- Children's Area – Since getting the book bins, the Library has struggled with displaying the new picture books. Jean Carr would like to get another book bin to be put between the bulletin boards to hold the new picture books, the board books, and the Dr. Seuss books. Jean Carr plans to get rid of the children's computer as most of the games on it don't work and it's just old and outdated. This purchase would have to come from the VFL Gift Fund if the Trustees so desire to fund the project.
- Circulation Desk Computers – Jean Carr plans on replacing them. Currently they do not have Windows 10 on them but the new ones will. As a courtesy, jean Carr will be checking with others in the Building about having someone coming in to work in the library. Also, all the public computers need to be updated to Windows 10.
- Joanne Leveille wants to start up Reading Group for outside meetings. Face masks & Social distancing will be required.

OLD BUSINESS
- Trustees reviewed and made corrections to the Bylaws. Approval will take place at the next Trustee meeting on August 12, 2020.

NEW BUSINESS
- Proposed Reopening Plan Review was tabled until the August 12, 2020 meeting.

EXECUTIVE SESSIONS
- **A motion was made by Kristen Dietrich for the Trustees and Jean Carr to enter into Executive Session pursuant to 1 V.S.A. Sec. 313(3)(a)(3) to discuss a personnel matter.** Seconded by Ian Hefele. Carried 5-0.

- Entered Executive Session at 5:19 PM. Returned from Executive Session at 5:26 PM. No decisions were made while in Executive Session.

ANNOUNCEMENTS/INFORMATION
- Trustees' next regular meeting will be Wednesday, August 12, 2020, at 4:30 pm. The meeting will be held electronically via Zoom.com.

ZOOM LOG IN INFORMATION
Vernon Free Library Trustees Regular Monthly Meeting
To join this Zoom meeting from a computer, laptop, or tablet, click on this link:
https://us02web.zoom.us/j/81498183627?pwd=RzBoUHhYYk5NYnpBS2ZsYkc2R1NqQT09
To join this Zoom meeting by phone, dial +1 301 715 8592 US (East Coast);
Meeting ID: 814 9818 3627
Meeting Password: 664454

MEETING ADJOURNED AT 5:28 pm.

Respectfully Submitted by

Kristen Dietrich, Recording Secretary