

**Vernon Free Library Board of Trustees  
Tuesday, July, 11, 2017  
Regular Meeting Minutes  
4:32 PM**

**MEMBERS PRESENT:**

Bronna Zlochiver, Chair  
Melissa Ferris, Vice Chair  
Ruth Kibby, Recording Secretary

**OTHERS PRESENT:**

Jean Carr, Library Director  
Michelle Pong, Town Manager

**ABSENT:**

Ellen Hardy  
Janis Pererira

**GUESTS:**

None

**REGULAR MEETING**

Bronna Zlochvier, Chair, called the regular meeting of the Vernon Free Library Board of Trustees to order at 4:32 pm.

**PUBLIC PARTICIPATION**

None

**AGENDA ADDITIONS/CORRECTIONS**

Clarify and Ratify the Old Budget/ADDITION

**APPROVAL OF MINUTES**

Under Library Director Report, Ruth Kibby requested the mis-spelling of Thursdays to be corrected.

**A MOTION WAS MADE BY Melissa Ferris to table the approval of the minutes until August's meeting. SECONDED by Bronna Zlochiver, MOTION CARRIED 3/0**

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**LIBRARY DIRECTOR'S REPORT/FINANCIAL REPORT**

General discussion on status of the computer updates, appeals for a computer grant to be made and general status of the Summer Reading Program. The success of the Summer Program is reflected in the 54 children and young adults attending. Follow up on the Open Meeting Forum and who will be attending indicates all Trustees will be planning to attend one of the sessions held.

## **OLD BUSINESS**

Appeal letter revision is in process for this fiscal year.

A request for a fundraising event at the Welcome Center in the Spring of 2018 was accepted

Fund raising discussion regarding the raffle for a Fall Foliage plane ride was confirmed and details were sorted out and will proceed.

Gallery Walk and plans to sell raffle tickets was confirmed for the months of August and September.

**A MOTION WAS MADE BY Ruth Kibby to ratify the budget to reflect a \$70,000 bottom line. SECONDED by Bronna Zlochiver, MOTION CARRIED 3/0.**

## **NEW BUSINESS**

A MOTION WAS MADE by Bronna Zlochiver to delete, ratify carry over letter from New Business. SECONDED by Ruth Kibby, MOTION CARRIED 3/0

Discussion was had regarding the review of the library time sheets to begin immediately. This review is to help assess and track the staffing needs of the library in this new budget period. This will be done by the Chair of the Trustees, Bronna Zlochiver.

## **EXECUTIVE SESSION**

**\_None**

## **ANNOUNCEMENTS/INFORMATION**

**Next mtg. August 8<sup>th</sup> @ 4:30 PM. Two board members will be on vacation.**

**MEETING ADJOURNED AT 5:19 PM.**

**Respectfully submitted,  
Ruth Kibby  
Recording Secretary**