

Vernon Free Library
Board of Trustees Meeting Minutes
Wednesday, January 10, 2018
Regular Meeting

Approved as corrected 2/12/2018

MEMBERS PRESENT:

Bronna Zlochiver, Chair
Melissa Ferris , Vice Chair
Ruth Kibby, Secretary
Ellen Hardy
Janis Pereira

OTHERS PRESENT:

Jean Carr, Library Director

GUESTS:

Jim Bellville
Joanne Leveille
Rita Mudd

MEMBERS ABSENT:

None

REGULAR MEETING:

- ❖ Bronna Zlochiver, Chair, called the regular meeting of the Vernon Free Library Board of Trustees to order at 4:47 pm

PUBLIC COMMENTS:

None

CHAIR'S REMARKS:

None

ADDITIONS/CORRECTIONS TO AGENDA:

- ❖ A motion was made by Ellen Hardy to add the Library Articles for the town report, under New Business and approve a new budget for the library under Old Business. Seconded by Melissa Ferris. Carried 5/0.

PUBLIC PARTICIPATION:

None

CHAIR'S REMARKS:

None

APPROVAL OF MINUTES:

- ❖ A motion was made by Janis Pereira to accept the minutes of 12/13/17 as corrected. Seconded by Bronna Zlochiver. Carried 5/0

LIBRARY DIRECTOR'S REPORT/FINANCIAL REPORT:

- ❖ Budget Spending is 53.21% which is above the projected 52% for this date.
- ❖ The Battery back up system for the internet equipment is needing a repair. Vermouth Computers will do the repairs with an estimate cost of \$70.

- ❖ A budget adjustment must be made to accommodate the new minimum wage of \$10.50. This new wage rate began January 1, 2018. The current budget was computed with a wage base of \$10.00. The increase in the hourly rate will increase the proposed budget for 2018/2019, in the amount of \$560, (Wages \$520, FICA \$40).

OLD BUSINESS:

- ❖ As a result of the increased minimum hourly wage, the proposed budget for the library will be adjusted to accommodate the increase.
- ❖ **A motion was made by Ellen Hardy to approve the budget increase to \$86,468 for the fiscal year 2018/19, as discussed. Seconded by Melissa Ferris. Carried 5/0**
- ❖ The fund raising through the Appeal Letter has reached \$4,615.
- ❖ The Cookbook is being edited, with added drawings for the different recipes and compiled for final review.
- ❖ A library fundraising plan for April 2018, will be coordinated by Melissa Ferris. Many great ideas were reviewed and a Spring Fling Raffle will be an exciting way to go into spring for residents of Vernon.

NEW BUSINESS:

- ❖ Library trustees are reminded to attend the next Selectboard Mtg. on Jan. 16, 2018. This meeting will be reviewing Articles for the Town Meeting in March.
- ❖ Review and discussion on the Power Point presentation for Town Meeting was held. Melissa Ferris and Ellen Hardy will be preparing a presentation that reflects on the library as a community asset.
- ❖ The Trustee Letter to be printed in the Town Meeting Report was reviewed and approved for submission.
- ❖ A discussion of having an annual 3 hour, training for Library Trustees around Duties and Responsibilities for Library Trustees ended with a decision to invite Lara Keenan to come to Vernon. This idea was met with positive interest by all present. Dates will be proposed, with consideration given to Lara Keenan, the State Library Consultant.
- ❖ The next meeting will be held Monday, February 12, 2018 at 4:45 pm
- ❖ The meeting for March is scheduled for Monday, March 12, 2018 at 4:45 pm

Meeting adjourned at 6:00 pm

Respectfully submitted by,
Ruth Kibby, Secretary

