

**Vernon Free Library Board of Trustees
Regular Meeting Minutes
February 14, 2024**

MEMBERS PRESENT:

Cassie Sailsman, Chair
Doug Rosien, Vice-Chair
Kristin Bratton, Clerk
Julie Nevins, Secretary

STAFF:

Jean Carr, Library Director

GUESTS:

MEMBERS ABSENT:

REGULAR MEETING

Cassie Sailsman called the meeting to order at 5:46 pm.

CHAIR'S REMARKS:

No remarks.

OPEN MEETING—PUBLIC COMMENTS:

No public comments.

AGENDA ADDITIONS/CORRECTIONS:

Kristin Bratton moved to add and item on Doug's Updates under New Business and two items on Ratifying Library Articles and the Capital Projects Application under New Business.

Julie Nevins seconded. The motion carried 4-0.

APPROVAL OF MINUTES:

- **Kristin Bratton moved to accept the minutes of the January 10, 2024 regular meeting as written.** Doug Rosien seconded. The motion carried 4-0.

LIBRARY DIRECTOR'S REPORT:

- **FINANCIAL:**
 - FY 23/24 – Expenditures are at 57.74 % of budget from tax appropriation. We're 60.8% through fiscal year.
- **FIBERCONNECT:** We have been approved for the FiberConnect Transition Grant. The money should appear in 3-5 weeks. I have already started meeting/discussing the project with Southern Vermont Tel. Inc (Marty Grimes) and Vermouth Computers about the transition.
- **PUBLIC LIBRARY ANNUAL REPORT:** The analysis has been completed by Josh Muse at VT LIB and was sent out as an email attachment.
- **VT LIB is replacing Universal Class to Udemy and Learning Express to Peterson's Test & College Prep.**

- **LAW OF PUBLIC LIBRARIES 2010** has inaccuracies & is outdated and will no longer be used by VT LIB.
 - See the email from Kevin Unrath dated 1/22/2024 with Subject “Resources to Use in Place of Law of Public Libraries”. It included links to “Resources to Support Trustees’ Work” and “Vermont Statutes & Standards Related to Public Libraries”.
- **TOWN WIDE YARD SALE** is planned for Saturday, June 1. Sponsored by Friends of Vernon Center.
 - Trustees will discuss this during the April meeting to plan a book sale or book and bake sale for the June 1st date.
- **PUZZLE TOURNAMENT:** June Turner & myself have been planning this event to be held Saturday, March 23 from 10 to 12 am.
- **Follow-up from January meeting:** We currently do not have a custodian for the building. June Turner continued to clean the library.

NEW BUSINESS

- **Town Meeting Preparation-Articles and Presenters**
 - Town Meeting is March 4 at 6:30pm. Cassie Sailsman will speak to Articles 5 and 6, and Julie Nevins will speak to Articles 7 and 8.
 - Julie Nevins will draft language to accompany Article 5 for other Trustees to review.
- **Doug’s Updates**
 - Doug Rosien is moving from the area and thus will not accept a nomination for the expired term of 3 years.

OLD BUSINESS

- **Author Talk Planning**
 - Bonnie Borromeo Tomlinson will discuss her book “Stop Buying Bins” on March 2, 10:30am downstairs in the Town building
 - Cassie Sailsman will request a blurb in The Commons “Around the Towns” section, and also in the Brattleboro Reformer. She will bring refreshments the morning of the talk.
 - Jean Carr & Kristin Bratton will advertise on Facebook (and other Trustees will promote!). Jean will check on availability of the location and will inform the Trustees when set-up can begin (not before Wednesday, February 28)
 - We’ll have library stickers & pens out on the table
 - Julie Nevins will print a quick feedback survey for attendees
- **Ratify Library Articles**
 - **Kristin Bratton moved to ratify Town Meeting Articles 5-8 of 2024 Vernon Town Meeting.** Julie Nevins seconded. Carried 4-0.
 - Article 5: Shall the voters appropriate the sum of \$133,456.00 to be raised by taxes for administration of the Vernon Free Library?
 - Article 6: To elect a Library Trustee to fill the expired term of three years through Town Meeting of March 2027.
 - Article 7: To elect a Library Trustee to fill the expired term of three years through Town Meeting of March 2027.
 - Article 8: To elect a Library Trustee to fill the expired term of three years through Town Meeting of March 2026.

- **Capital Projects Grant Application**
 - Applications are due 3/12/24.
 - A contractor noted that the current library door is not ADA compliant. To be updated, the entire wall of glass needs to be replaced. We do not yet have a quote for such a project.
 - Portland Glass provided a quote for \$17,966.78 to replace all the exterior windows in the library.
 - Pella Windows and Doors will come to the library on 2/20/24 to provide a second quote to include both the library exterior windows, as well as the door.
 - Cassie Sailsman will follow-up with King's Electric to obtain a quote for mini-splits for the library.
 - Cassie Sailsman & Jean Carr will meet to draft the grant application
- **Website Check-In**
 - No updates on the website at this time.
- Cassie Sailsman left the meeting at 7:12 pm
- **Raffle Planning**
 - One business has offered to donate an item.
 - Jean Carr will re-post the poster and we will continue to solicit donations.
 - We will continue planning during the March 13, 2024 regular meeting.

ANNOUNCEMENTS/INFORMATION:

The next regular meeting of the Vernon Free Library Board of Trustees will be held Wednesday, March 13, 2024 at 5:45 p.m. This will be a hybrid meeting.

A motion was made by Kristin Bratton to adjourn the meeting at 7:21 p.m. Seconded by Doug Rosien. Carried 4-0.

Respectfully submitted,
Julie Nevins, Secretary