

**Vernon Free Library
Board of Trustees Meeting Minutes
Monday, February 12, 2018
Regular Meeting**

MEMBERS PRESENT:

Bronna Zlochiver, Chair
Melissa Ferris, Vice Chair
Ruth Kibby, Secretary
Ellen Hardy
Janis Pereira

OTHERS PRESENT:

Jean Carr, Library Director

GUESTS:

Joanne Leveille

MEMBERS ABSENT:

None

PUBLIC PARTICIPATION:

None

REGULAR MEETING:

- ❖ Bronna Zlochiver, Chair, called the regular meeting of the Vernon Free Library Board of Trustees to order at 4:46 pm.

CHAIR'S REMARKS:

- ❖ A moment of silence was called for by Chair Zlochiver to recognize Richard Dietrich's passing. Mr. Dietrich was a good friend to the Vernon Free Library and in lieu of flowers, the family requested donations be made to the Vernon Free Library.

ADDITIONS/CORRECTIONS TO AGENDA:

- ❖ **A motion was made by Bronna Zlochiver to accept the minutes of January 10, 2018, as corrected. Seconded by Janis Pereira. Carried 5/0.**

LIBRARY DIRECTOR'S REPORT/FINANCIAL REPORT:

- ❖ Budget spending is at 60.1% of the projected budget for this fiscal year.
- ❖ A new listserve address has been sent to all trustees from the State of Vermont Library Trustee Services. This listserve provides statewide information to library trustees regarding updates and changes to the state library services.
- ❖ Roger Deitrich memorial donations to date amount to date to \$395.00. These funds will be used for the General Library Operations or Project funds, as the family requested.

- ❖ Pallet Painting Class will be held March 3, 2018. Three Trees LLC will be giving this class at the library. The class will be open to the public and is a fund raiser for the Library.
- ❖ Fund raising to date amounts to \$8,000.

OLD BUSINESS:

- ❖ SPRING FLING RAFFLE: Melissa Ferris reported on the progress she has made with the contributions to this raffle, scheduled for the month of April.
- ❖ WELCOME CENTER DAY: An update on the approval for the Vernon Free Library to host a refreshment fund raising day at the Welcome Center, this spring. Date, hours and volunteers needed will be arranged and coordinated within the next two months.
- ❖ VERNON LIBRARY COOKBOOK: Editing has begun and a completion date for sale of this community cookbook has yet to be set. Thanks to Kathy Korb, Joanne Leveille and Rita Mudd for their hard work!
- ❖ THIRD ANNUAL PLANT SALE: We are beginning to plan for our third annual plant sale, which will be held the first weekend in June. Donations will be accepted as the weather warms.
- ❖ LARA KEENAN on March 12, 2018, a presentation to Vernon Free Library Trustees will be given by the State Library's Consultant. This will be scheduled for 5:00 pm, in the Library with the community invited to attend. The topic is to identify the roles and responsibilities of Trustees in this quickly changing world. The Trustees will be getting the latest ideas and changes the state is implementing and considering for community libraries. Lara will be focusing on the needs of the Vernon community.
- ❖ Review of the Selectboard budget meetings attended by Trustees was positive. It was noted the attendance at the Selectboard meetings was valuable to the Trustees.

NEW BUSINESS:

- ❖ TOWN MEETING PRESENTATION: Melissa Ferris, Ellen Hardy and Jean Carr have prepared a Power Point presentation for Town Meeting which was reviewed. The presentation is brief, well done, and outlines some facts of how the Library benefits the Vernon community.
- ❖ TOWN MEETING ARTICLES: Assignments for presentations and nominations was reviewed and clarified. Melissa Ferris will be a presenter of the Power Point and will read the articles.

- ❖ A Motion was made to invest up to 50% of the gift fund into a secure, interest bearing vehicle by Melissa Ferris. Seconded by Bronna Zlcohiver. A Friendly Amendment was made by Janis Pereira to investigate the benefits of investing up to 50% of the gift fund into a secure, interest bearing vehicle. Seconded by Ruth Kibby. Carried 5/0.
- ❖ A motion was made by Melissa Ferris to go into Executive Session to discuss a personnel matter pursuant to Title 1 Vermont Statutes Annotated § 313(3)(a)(3) at 5:58 pm. Seconded by Ruth Kibby. Carried 5/0.

EXECUTIVE SESSION

Trustees returned to regular meeting at 6:14 pm. No decisions were made in Executive Session.

MEETING ADJOURNED AT 6:16 PM.

Respectfully Submitted by:
Ruth Kibby, Secretary