

**Vernon Free Library
Board of Trustees Meeting Minutes
Wednesday, December 13, 2017
Regular Meeting Minutes**

MEMBERS PRESENT:

Bronna Zlochiver, Chair
Melissa Ferris , Vice Chair
Ruth Kibby, Secretary
Ellen Hardy
Janis Pereira

OTHERS PRESENT:

Jean Carr, Library Director

Guests:

None

MEMBERS ABSENT:

None

REGULAR MEETING:

Bronna Zlochiver, Chair, called the regular meeting of the Vernon Free Library Board of Trustees to order at 4:32 pm.

PUBLIC COMMENTS:

None

CHAIR'S REMARKS:

Bronna Zlochiver acknowledged the tremendous amount of work Ellen Hardy has put into the Appeal letter for this year.

Ellen has clarified the mailing list for the library patrons and did a wonderful job on collaborating and composing the Annual Appeal letter.

Ms. Zlochiver also recognized the tremendous work by volunteers supporting the library by keeping the same hours as the previous year with the severe budget cuts to the library. Appreciation was given the Home Schoolers that create and maintain the library bulletin boards.

Appreciation was also given to June Turner for the holiday decorations; and to the wonderful volunteers that are compiling the Cook Book fund raising project for the library.

It was noted that Jean Carr and Bronna Zlochiver will work together to combine the Trustee Report and the Library Director's Report for the annual 2017, Town Meeting Report.

ADDITIONS/CORRECTIONS TO AGENDA:

None

APPROVAL OF MINUTES:

Janis Pereira motioned to accept the corrected minutes from November 8, 2017, of the Vernon Library Trustees meeting. Bronna Zlochiver seconded. Motion passed 5/0.

LIBRARY DIRECTOR'S REPORT:

Library Director, Jean Carr, identified the Saturday's before Christmas and New Year's as days the library will be closed.

A reminder to the trustees of the final Selectboard meeting to review budgets, will be Wednesday, January 3, 2018, at 6:30.

Motion was made by Bronna Zlochiver to approve pay for unused vacation time for Jean Carr, that cannot be carried over into the next employment year. Seconded by Ruth Kibby. Motion passed 5/0.

Jean Carr invited the Trustees to the Christmas Pot Luck lunch of December 21, 2017 from 1-2pm, in the lobby of the town hall. Sign up for food is in the town clerk's office.

OLD BUSINESS:

The fund raising Annual Appeal has raised \$4,065 to date. The increase in this year and last year's Appeal was significant. Last year the Fund raising campaign raised \$2,920. The support from the community has made a significant difference in supporting the library.

Ongoing fund raising events were discussed with a clear commitment from the trustees to be involved and supportive in any way possible.

NEW BUSINESS:

Ms. Carr and Ms Zlochiver with work on preparing a combined library report for the Town Meeting Annual Report.

EXECUTIVE SESSION:

A motion was made to go into Executive Session by Bronna Zlochiver to discuss a personnel matter, at 5:29. Seconded by Ruth Kibby. Carried 5/0

Returned from Executive session at 5:45 pm. No decisions were made.

A motion was made by Bronna Zlochiver to change Library Director Jean Carr's employment status to permanent. Thereby ending her probationary period. Seconded by Melissa Ferris. Carried 5/0.

Ms Carr was informed of this action and will receive a letter indicating such changes.

The next meetin time will be 4:45pm, January 10, 2018.

MEETING ADJOURNED AT 5:50 PM

Respectfully submitted by,
Ruth Kibby, Secretary

Approved as corrected January 10, 2018