

**Vernon Free Library Board of Trustees
Regular Meeting Minutes
December 11, 2024**

MEMBERS PRESENT:

Cassie Sailsman, Chair
Julie Nevins, Vice-Chair
Nikki Deyo, Secretary

STAFF:

Jean Carr, Library Director

GUESTS:

MEMBERS ABSENT:

REGULAR MEETING

Cassie Sailsman called the meeting to order at 5:54 pm.

CHAIR'S REMARKS:

OPEN MEETING—PUBLIC COMMENTS:

No comments from the public.

AGENDA ADDITIONS/CORRECTIONS:

Additions to agenda: Tonies and Jean Carr Payout of Unused Vacation Time. Julie Nevins moved to add to the agenda. Cassie seconded. Motion carried 3-0 with 2 abstention.

APPROVAL OF MINUTES:

- Julie Nevins moved to approve the November 13, 2024 minutes as written. Nikki Deyo seconded. Motion carried 3-0 with 2 abstention.

LIBRARY DIRECTOR'S REPORT:

FINANCIAL

- There's been no update to our actual expenditures since October on the Treasurer's Budget Status Report.

ANNUAL PUBLIC LIBRARY REPORT

- Due December 31. I've been working on filling in the information.

BOOK SALE

- Our Election Day Book Sale netted \$330.

GIVING TREE

- We still have some “Angel” tags on the tree. We received a donation of money from the Vernon Seniors which was used to purchase items for some of the remaining tags. Wrapped gifts are due back to the library by noon, Saturday, December 14.

BUDGET

- Library will be on the agenda for the Tuesday, December 17th meeting.

SUMMER READING PROGRAMMING GRANT

- Grant applications opened Dec. 2 and is due Jan 20. It will be for \$350 this year. I plan to watch the grant webinar recording before completing the application.

MRS. KUNKLE’S 3rd GRADE CLASS VISITED

- They did a project studying Reading Challenges for themselves and in other countries. They read from the books they made about their studies. Their books along with bookmarks they made and other information they wrote is on display I the library.

TONIES

- One Tonie box and multiple stories have been purchased for the children. Tonies are audio books which are very easy for the children to use themselves. It’s been found that these help increase interest in reading and decrease screen time in children.

ZON EASTES

- Our new Vernon/Guilford Representative to the Vermont House of Representatives has asked to do regular meetings with citizens as Sara Coffey did in the past. We’ve set up dates for 1st Saturday morning a month beginning in January.

VACATION

- I’ll be taking some time off between Christmas and New Year’s to take care of my granddaughter while she’s on school vacation.

NEW BUSINESS:

OLD BUSINESS:

Payout of Unused Vacation Time

- Julie Nevins moves to pay out the director for any unused vacation time that can not be carried over into 2025. Nikki Deyo seconded. Motion carried 3-0 with 2 abstention.

Website Discussion

Annual Appeal Planning

Logo Contest Decision

Trustee Report & Articles

EXECUTIVE SESSION

Nikki Deyo moved to enter into executive session to discuss the evaluation of a public officer or employee pursuant to Title 1, Section 313(a)(3), of the Vermont Statutes. Julie Nevins seconded. Carried 3-0 with 2 abstention.

The Trustees entered into executive session at 6:43 PM.

The Trustees left the executive session at 7:04 pm. No decisions were made in Executive Session.

ANNOUNCEMENTS/INFORMATION:

The next regular meeting of the Vernon Free Library Board of Trustees will be held Wednesday, January 8, 2025 at 5:45 p.m. This will be a hybrid meeting.

A motion was made by Nikki Deyo to adjourn the meeting at 7:05 p.m. Seconded by Nikki Deyo. Carried 3-0 with 2 abstention.

Respectfully submitted,
Nikki Deyo, Secretary