

**Vernon Free Library Board of Trustees
Regular Meeting Minutes
August 21, 2019**

MEMBERS PRESENT:

Bronna Zlochiver, Chair
Joanne Leveille, Vice Chair
Janis Pereira, Recording Secretary
Kristen Dietrich
Amy Emery

OTHERS PRESENT:

Jean Carr, Library Director

GUESTS:

None

REGULAR MEETING:

Bronna Zlochiver called the meeting to order at 5:04 pm.

PUBLIC PARTICIPATION:

None

CHAIR'S REMARKS:

Bronna Zlochiver welcomed everyone to the meeting.

ADDITIONS/CORRECTIONS TO THE AGENDA:

None

APPROVAL OF THE MINUTES:

A motion was made by Janis Pereira to accept the minutes of the July 17, 2019, regular meeting of the Vernon Free Library Board of Trustees as corrected. Seconded by Kristen Dietrich. Carried 5-0.

LIBRARY DIRECTOR'S REPORT:

- ❖ Financials: The Library spent 97% of its budget for Fiscal Year 2018-2019 (\$2648 unspent).
- ❖ The 2019 Summer Reading Program ended with a party Wednesday, August 14. Jean will have final statistics on the program at the September Trustees meeting.
- ❖ The computer at the circulation desk needs replacing. Bill Vermouth has given Jean some estimates. He feels a computer that costs \$788 would be sufficient for that workstation. This price does not include the cost of installation. We would not have to buy a Microsoft license because we already have one.
- ❖ There will be a regional Trustees training on Saturday, September 28, 2019, from 9:30 am to 12:30 pm at Brooks Memorial Library in Brattleboro. An email was sent to the listserv; if we plan on attending, we need to register.

OLD BUSINESS:

- ❖ Annual Appeal: Trustees discussed several ideas for the 2019 Annual Appeal. Janis Pereira, Joanne Leveille, and Bronna Zlochivervolunteered to work on it.

NEW BUSINESS:

- ❖ Update to General Operating Procedures:
A motion was made by Kristen Dietrich to approve the change of the name of Columbus Day to Indigenous Peoples Day under Holidays in the General Operating Procedures. Seconded by Amy Emery. Carried 5-0.
- ❖ Fund Raising Idea: Bake Sale at Vernon Artisan Market: Trustees decided to host a bake sale at the fifth annual Vernon Artisan Market on Sunday, November 3, 2019, at the Mountain View Seventh-day Adventist Church.

EXECUTIVE SESSION:

A motion was made by Amy Emery to go into Executive Session pursuant to Title 1 Section 313(a)(6) to discuss a personnel matter. Seconded by Joanne Leveille. Carried 5-0.

Trustees went into Executive Session at 5:45 pm and returned at 5:56 pm. No decision was made in Executive Session.

ANNOUNCEMENTS/INFORMATION:

Next Meeting: September 11, 2019, at 5:00 pm

MEETING ADJOURNED AT 5:57 PM.

Respectfully Submitted by

Janis Pereira, Recording Secretary