

**Vernon Free Library Board of Trustees
Regular Meeting Minutes
April 8, 2026**

MEMBERS PRESENT:

Cassie Sailsman, Chair
Julie Nevins, Vice-Chair
Kristin Bratton, Clerk
Nikki Deyo, Secretary
Erin Harris, Member

STAFF:

Jean Carr, Library Director

GUESTS:

Abigale Buedinger
Kira Conroy Williams

MEMBERS ABSENT:

REGULAR MEETING

Cassie Sailsman called the meeting to order at 5:58 pm.

EXECUTIVE SESSION

Nikki Deyo moved to enter into executive session to discuss the appointment or employment or evaluation of a public officer or employee with the Library Director and Abigale Buedinger and Kira Conroy Williams. 1 V.S.A. 313 (3)(a)(3). Julie Nevins seconded. Carried 5-0.

The Trustees entered into executive session at 5:58 PM.

Abigale Buedinger left at 6:45 PM.

Kira Conroy Williams left at 7:30 PM.

The Trustees left the Executive Session at 7:55 PM. No decisions were made during the Executive Session.

CHAIR'S REMARKS:

OPEN MEETING—PUBLIC COMMENTS:

No public comments.

AGENDA ADDITIONS/CORRECTIONS:

Nikki Deyo moved to add approval of Special Meeting April 2, 2026 to the agenda. Erin Harris seconded. The motion carried 5-0

APPROVAL OF MINUTES:

APPROVED 5/14/26

Julie Nevinn moved to accept the minutes of the Regular Meeting of March 11, 2026 as written. Kristin Bratton seconded. The motion carried 4-0. 1 abstention

Erin Harris moved to accept the minutes of the Special Meeting of March 23, 2026 as written. Julie Nevins seconded. The motion carried 5-0.

Erin Harris moved to accept the minutes of the Special Meeting of April 2, 2026 as written. Nikki Deyo seconded. The motion carried 3-0. 2 abstention

LIBRARY DIRECTOR'S REPORT:

FINANCIAL

FY 25/26 – Expenditures from tax appropriations are at 63.26%. We're 77.26% through the fiscal year.

HUD PUBLIC FACILITIES PRESERVATION INITIATIVE GRANT FOR SMALL, RURAL PUBLIC LIBRARIES

Was submitted on March 31, on time. The proposed work includes replacement of all the library windows, heat pump system for air conditioning, and an automatic door opener for the library door. The total request was for \$75,782. Thank you to Zach Harris for all his help with getting quotes for the proposed work.

OPEN MIC LITERACY NIGHT @ VES

I set up a table for the library. A few books were given away and 2 people signed up for library cards.

TOWN WIDE YARD SALE sponsored by Governor Hunt House has been changed to May 16.

NEW BUSINESS

Book Sale

May 16th from 8-12 PM in the Town Lobby. Trustees to set up. Erin, Nikki, and Kristin to man the table.

Reorganize Board (Set Meeting Times & Dates)

Kristin Bratton moved to change the meeting day to every 2nd Thursday at 6PM starting May 14th. Erin Harris second. The motion carried 5-0

Julie Nevins moved to nominate Cassie Sailman as Board Chair. Kristin Bratton second. Motion carried 5-0. Cassie Sailsman accepted.

Kristin Bratton moved to nominate Julie Nevins as Vice Chair. Erin Harris second. Motion carried 5-0. Julie Nevins accepted.

Julie Nevins moved to nominate Nikki Deyo as Secretary. Kristin Bratton second. 5-0. Nikki Deyo accepted.

Julie Nevins moved to nominate Kristin Bratton as Clerk. Erin Harris second. 5-0. Kristin Bratton accepted.

Begin Review of General Operating Procedures(Policies, By Laws, Mission Statement & Vision

Tabled until next meeting

OLD BUSINESS

Hiring Process- Discussions & Updates

Grant

Kristin Bratton moved to table all undiscussed agenda items. Julie Nevins seconded. Motion carried 5-0

ANNOUNCEMENTS/INFORMATION:

The next regular meeting of the Vernon Free Library Board of Trustees will be held Thursday, May 14, 2026 at 5:45 p.m. This will be a hybrid meeting.

A motion was made by Julie Nevins to adjourn the meeting at 8:36 p.m. Seconded by Kristin Bratton. Carried 5-0.

Respectfully submitted,

Nikki Deyo, Secretary