

**Vernon Free Library Board of Trustees
Regular Meeting Minutes
April 8, 2020**

MEMBERS PRESENT:

Bronna Zlochiver, Chair
Joanne Leveille, Vice Chair/Clerk
Kristen Dietrich, Recording Secretary
Ian Hefelee (joined at 4:45 PM)
Elaine Dietrich

STAFF: Jean Carr, Library Director

ABSENT:

None

GUESTS:

Janis Pereira

REGULAR MEETING:

The meeting was held electronically via Zoom.com. Bronna Zlochiver called the meeting to order at 4:30 pm.

PUBLIC PARTICIPATION:

None

CHAIR'S REMARKS:

Bronna Zlochiver welcomed everyone to the meeting.

APPROVAL OF THE MINUTES:

- **A motion was made by Joanne Leveille to accept the minutes of the March 11, 2020, regular meeting as corrected,** Seconded by Kristen Dietrich. Carried 4-0 (Ian Hefelee absent).

CORRECTIONS to the March 11, 2020 Minutes

- The minutes of the March 11, 2020 regular meeting were corrected to remove the following duplicate motion, **"A motion was made by Kristen Dietrich to nominate Joanne Leveille as Vice Chair,** Seconded by Bronna Zlochiver. Carried 4-0-1."

LIBRARY DIRECTOR'S REPORT:

Financial Report:

- As of April 2, 2020 The Vernon Free Library is at 75.68 % of fiscal year. Expenditures are at 71.69%.

COURIER UPDATE:

- A new contract for delivery was signed between VTLIB and PRIORITY for the period April 1, 2020 to March 31, 2021.
- Delivery cost will be \$20 per stop. VTLIB grant pays \$7.50 per stop in our current grant which runs from October 1, 2019 to September 30, 2020.

- The balance is being paid from our Postage line item. There's no word yet if VTLIB will be increasing the next grant to be a 50/50 match as before.

OLD BUSINESS

- June Plants, Books, and Bake Sale is being postponed due to COVID-19 lockdown and compliance with Governor's Directive

NEW BUSINESS

- Library staff status during COVID-19 lockdown and compliance with Governor's Directive
- **A motion was made by Elaine Dietrich to ratify paying the Library Staff until the first pay period of May 2020.** Seconded by Joanne Leveille. Carried 5-0.
- **A motion was made by Ian Hefele to pay the Library Staff through the end of fiscal year 2020.** Seconded by Joanne Leveille. Carried 5-0

ANNOUNCEMENTS/INFORMATION

- Trustees' next regular meeting will be Wednesday, May 13, 2020, at 4:30 pm.
- Trustee Orientation Session with Lara Keenan, VTLib representative will be Wednesday, May 13, 2020, at 4:30 pm.

MEETING ADJOURNED AT 5:21 pm.

Respectfully Submitted by

Kristen Dietrich, Recording Secretary