

**Vernon Free Library Board of Trustees
Wednesday, April 26, 2017
Regular Meeting Minutes**

MEMBERS PRESENT:

Bronna Zlochiver, Chair
Ellen Hardy
Melissa Ferris
Ruth Kibby

OTHERS PRESENT:

Jean Carr, Interim Library Director

ABSENT:

Janis Pereria

GUESTS:

Rita Mudd
Chris Mays, reporter for the *Brattleboro Reformer*

REGULAR MEETING

Bronna Zlochiver, Chair, called the April 26, 2017, regular meeting of the Vernon Free Library Board of Trustees to order at 4:32 pm.

On behalf of the Board of Trustees, Bronna said we appreciate Kris Berberian's 10 years of service to the Vernon Free Library. She has announced her resignation as of June 30, 2017, which we have accepted. The Trustees have decided to make the transition now, so Kris will be on paid leave as of Monday, April 24 and Jean Carr will be Interim Director until June 30, 2017.

A MOTION WAS MADE BY BRONNA ZLOCHIVER TO PROVIDE KRIS BERBERIAN PAID LEAVE UNTIL HER RESIGNATION DATE OF JUNE 30, 2017, AND PLACE JEAN CARR AS INTERIM DIRECTOR. MOTION SECONDED BY MELISSA FERRIS. MOTION CARRIED 4-0.

PUBLIC PARTICIPATION

Rita Mudd expressed her surprise at this action. She said everyone will miss Kris because she knew a lot about the Library and no one will know what to do.

AGENDA ADDITIONS/CORRECTIONS

A MOTION WAS MADE BY BRONNA ZLOCHIVER TO TABLE LONG-RANGE PLANNING, WHICH IS UNDER NEW BUSINESS, UNTIL THE TRUSTEES' MAY 17, 2017, REGULAR MEETING. MOTION SECONDED BY RUTH KIBBY. MOTION CARRIED 4-0

APPROVAL OF MINUTES

Under the Director's Report/Financial Report in the March 21, 2017, minutes, Bronna corrected the statement that the \$5,000 in the Capital Plan will be available July 1, 2017, and must be spent as approved for the book bins in fiscal year 2017-2018 to read, "This

money will be available July 1, 2018, and must be spent as approved for the book bins in fiscal year 2018-2019.”

Under New Business in the March 21, 2017, minutes, Bronna corrected the sentence that says Kathy Korb announced that she is considering resigning from the Board to Kathy Korb announced she is resigning of Board of Trustees.

A MOTION WAS MADE BY BRONNA ZLOCHIVER TO ACCEPT THE MINUTES OF THE MARCH 21, 2017, VERNON FREE LIBRARY BOARD OF TRUSTEES’ REGULAR MEETING AS CORRECTED. MOTION SECONDED BY ELLEN HARDY. MOTION CARRIED 4-0.

A MOTION WAS MADE BY BRONNA ZLOCHIVER TO ACCEPT THE MINUTES OF THE MARCH 30, 2017, VERNON FREE LIBRARY BOARD OF TRUSTEES’ SPECIAL MEETING AS WRITTEN. MOTION SECONDED BY MELISSA FERRIS. MOTION CARRIED 4-0.

A MOTION WAS MADE BY BRONNA ZLOCHIVER TO ACCEPT THE MINUTES OF THE APRIL 10, 2017, VERNON FREE LIBRARY BOARD OF TRUSTEES’ SPECIAL MEETING AS WRITTEN. MOTION SECONDED BY RUTH KIBBY. MOTION CARRIED 4-0.

A MOTION WAS MADE BY BRONNA ZLOCHIVER TO ACCEPT THE MINUTES OF THE APRIL 22, 2017, VERNON FREE LIBRARY BOARD OF TRUSTEES’ SPECIAL MEETING AS WRITTEN. MOTION SECONDED BY ELLEN HARDY. MOTION CARRIED 4-0.

LIBRARY DIRECTOR’S REPORT/FINANCIAL REPORT

Jean Carr reported that as of April 17, 2017, the Library’s budget is at 79.2% and that is where we should be at this point in the fiscal year.

Jean said there was no news on the delinquent patron case.

Jean said that one of our public computers is totally dead. Staff and IT consultant tried to fix it and could not. Melissa Ferris suggested we ask Michelle Pong to look for grant money for upgrades for the computers. Melissa said she would research grants and talk with Michelle. Ruth Kibby said she would contact Vermont Department of Library staff regarding possible grants from VDOL.

Trustees discussed the Library’s computer needs, especially with regards to the website. Ruth volunteered to contact the Library’s web master to learn how to upload files to the website.

Jean reminded Trustees of the first ever plant sale that was in June of 2016: Trustees decided to try this again on June 3, 2017, from 9 am to 12 noon.

Memorial Day weekend:

A MOTION WAS MADE BY BRONNA ZLOCHIVER TO CLOSE THE LIBRARY ON SATURDAY, MAY 27, 2017, AND MONDAY, MAY 29, 2017, FOR THE MEMORIAL DAY WEEKEND. MOTION SECONDED BY MELISSA FERRIS. MOTION CARRIED 4-0.

OLD BUSINESS

Selection of Vice Chair and Recording Secretary: Trustees discussed nominations for Vice Chair and Recording Secretary.

A MOTION WAS MADE BY RUTH KIBBY TO NOMINATE MELISSA FERRIS TO BE VICE CHAIR AND RUTH KIBBY TO BE RECORDING SECRETARY. MOTION SECONDED BY ELLEN HARDY. MOTION CARRIED 4-0.

NEW BUSINESS

Long-range planning: Tabled until May 17, 2017, regular meeting.

EXECUTIVE SESSION

A MOTION WAS MADE BY MELISSA FERRIS TO GO INTO EXECUTIVE SESSION TO DISCUSS FINANCIAL MATTERS. MOTION SECONDED BY RUTH KIBBY. MOTION CARRIED 4-0.

Trustees went into Executive Session at 5:46 pm and came out of Executive Session at 7:04 pm.

No decisions were made during Executive Session.

A MOTION WAS MADE BY MELISSA FERRIS TO INCREASE JEAN CARR'S PAY GRADE RETROACTIVE TO APRIL 25, 2017, AS INTERIM LIBRARY DIRECTOR. MOTION SECONDED BY RUTH KIBBY. MOTION CARRIED 4-0.

ANNOUNCEMENTS/INFORMATION

The next regular meeting of the Library Trustees will be Wednesday, May 17, 2017, at 4:30 pm in the Library.

Trustees signed up to volunteer in the Library.

A MOTION WAS MADE BY BRONNA ZLOCHIVER TO ADJOURN THE MEETING. MOTION SECONDED BY MELISSA FERRIS. MOTION CARRIED 4-0.

MEETING ADJOURNED AT 7:30 PM.

**Respectfully submitted,
Bronna Zlochiver
Recording Secretary**