

DRAFT

**Vernon Free Library Board of Trustees
Regular Meeting Minutes
March 10, 2021**

MEMBERS PRESENT:

Bronna Zlochiver, Chair
Joanne Leveille, Vice Chair/Clerk
Ian Hefele

STAFF: Jean Carr, Library Director

REGULAR MEETING:

The meeting was held electronically via Zoom.com. Bronna Zlochiver called the meeting to order at 5:03 pm.

PUBLIC PARTICIPATION:

None

CHAIR'S REMARKS:

Bronna Zlochiver welcomed everyone to the meeting.

ADDITIONS TO THE AGENDA

- **A motion was made by Joanne Leveille to add FY 2020-2021 Budget Clarification to the agenda under New Business.** Seconded by Ian Hefele. Carried 3-0.

APPROVAL OF THE MINUTES:

- **A motion was made by Joanne Leveille to accept the minutes of the February 10, 2021, regular meeting as written.** Seconded by Ian Hefele. Carried 3-0.
- **A motion was made by Ian Hefele to accept the minutes of the February 26, 2021, special meeting as written.** Seconded by Joanne Leveille. Carried 3-0.
- Because the special meeting of March 2, 2021, at 11:30 am was attended by only two Trustees, there was not a quorum and therefore it was not a meeting of the Trustees.
- Because the special meeting of March 2, 2021, at 1:30 pm was attended by only two Trustees, there was not a quorum and therefore it was not a meeting of the Trustees.

LIBRARY DIRECTOR'S REPORT:

- **FINANCIAL:** Expenditures are at 67.57 %; Fiscal year is 68.77 % complete.
- Department Head Meetings have resumed. Organized by Interim Town Administrator Wendy Harrison.
- \$2,500 was donated to the Library from The Roger W. Dietrich Memorial Trust.
- Is everyone on the Trustee ListServ? There are lots of learning opportunities available.

NEW BUSINESS

- **Reopening update:** When the Library will be able to reopen is still not known. On the advice of Dave Emery, Vernon's Emergency Management Officer, the Town Office Building was closed Tuesday, March 9, 2021, due to a possible COVID exposure. After a thorough cleaning, the building was open again for staff to work on Wednesday, March 10, 2021.

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- **A motion was made by Joanne Leveille to enter into Executive Session to discuss the evaluation of a public officer or employee under the provisions of 1 V.S. A. §313(a)(3)].** Seconded by Ian Hefele. Carried 3-0.
Trustees entered Executive Session at 5:32 pm and returned at 5:45 pm. No decisions were made during Executive Session.
- **A motion was made by Ian Hefele that Ellen Hardy and Kristin Bratton be appointed to fill the two unexpired Library Trustee seats until the 2021 Vernon Town Meeting.** Seconded by Joanne Leveille. Carried 3-0.

OLD BUSINESS

- The date of the 2021 Town Meeting is still uncertain.
- Trustees discussed the Library script for 2021 Town Meeting.

ANNOUNCEMENTS/INFORMATION

- Trustees' next regular meeting will be Wednesday, April 14, 2021, at 5 p.m. The meeting will be held electronically via Zoom.com.

MEETING ADJOURNED AT 5:48 pm.

Respectfully Submitted by

Bronna Zlochiver, chair and Acting Recording Secretary