

**Vernon Free Library Board of Trustees  
Regular Meeting Minutes  
February 8, 2023**

**MEMBERS PRESENT:**

Cassie Sailsman, Chair  
Doug Rosien, Vice-Chair  
Kristin Bratton, Clerk

**STAFF:**

Jean Carr, Library Director

**GUESTS:**

**MEMBERS ABSENT:**

Julie Nevins, Secretary

**REGULAR MEETING**

Cassie Sailsman called the meeting to order at 5:45 pm.

**CHAIR'S REMARKS:**

No remarks.

**OPEN MEETING—PUBLIC COMMENTS:**

No public comments.

**AGENDA ADDITIONS/CORRECTIONS:**

**Doug Rosien moved to change the date of regular meeting minutes to be approved from December 14, 2022 to January 11, 2023.** Kristin Bratton seconded. Carried 3-0.

**APPROVAL OF MINUTES:**

Change to approval of January 11, 2023 minutes. Remove second by Doug Rosien and becomes Carried 3-0 and 1 recusal.

**A motion was made by Kristin Bratton to approve the minutes of the regular January 11, 2023 meeting as corrected.** Seconded by Doug Rosien. Carried 3-0.

**A motion was made by Kristin Bratton to approve the minutes of the special February 2, 2023 meeting as written.** Seconded by Doug Rosien. Carried 3-0.

**LIBRARY DIRECTOR'S REPORT:**

- **FINANCIAL:**
  - FY 22/23 – Expenditures from tax appropriations are at 56% and we're 60.82% through the year.
- **FIBER CONNECT** through VTLIB may be going away as there is not enough money to replace the aging equipment. ARPA Funds were going to be used to update but it's not enough money. Libraries began getting connected in 2012.

- The network may be sunset and libraries will become responsible for their own Internet and internal network.
- There may be some money available for equipment.
- E-rate would also go away. This Federal funding requires filters on computers; however, VTLIB has an arrangement to allow VT libraries to forgo filters.
- VTLIB would help in the transition.
- KNITTING GROUP will begin meeting again on Wednesdays at 1 pm beginning February 15.
- SUMMER READING PROGRAM GRANT
  - Application opens February 15. I will be applying and also attending the informational session sponsored by VTLIB.
- PERSONNEL POLICY COMMITTEE has been formed by the Town Administrator.
  - I will be participating. Meetings begin February 15.
- NEW TOWN COMPENSATORY TIME POLICY was approved by the Selectboard.
  - Copies were handed out to the Trustees.
- FY 23/24 BUDGET: Printed copies of the approved budget were handed out to the trustees.

#### **NEW BUSINESS**

- **Preparing for Town Meeting: Set who will read library articles and nominate Trustees**
  - Discussed the Town Meeting script

#### **OLD BUSINESS**

- **Email Policy**
  - Consensus to table this until March
- **Job Descriptions**
  - Consensus to table this until summer

#### **ANNOUNCEMENTS/INFORMATION:**

The next regular meeting of the Vernon Free Library Board of Trustees will be held Wednesday, March 8, 2023 at 5:45 p.m. This will be a hybrid meeting.

**A motion was made by Kristin Bratton to adjourn the meeting at 6:30 p.m.** Seconded by Doug Rosien. Carried 3-0.

Respectfully submitted,

Kristin Bratton, Clerk