

**Vernon Free Library Board of Trustees
Regular Meeting Minutes
February 6, 2019**

MEMBERS PRESENT:

Bronna Zlochiver, Chair
Janis Pereira, Recording Secretary
Kristen Dietrich
Ellen Hardy

OTHERS PRESENT:

Jean Carr, Library Director

MEMBERS ABSENT:

Joanne Leveille

GUESTS:

Elaine Dietrich
Sandy Harris
Kathy Korb

REGULAR MEETING:

Bronna called the meeting to order at 4:33 pm.

PUBLIC PARTICIPATION:

None

CHAIR'S REMARKS:

Bronna welcomed everyone to the meeting.

ADDITIONS/CORRECTIONS TO THE AGENDA:

None

APPROVAL OF THE MINUTES:

- ❖ A motion was made by Bronna to accept the minutes of the January 9, 2019, regular meeting of the Vernon Free Library Board of Trustees as written. Seconded by Ellen. Carried 3-0, 1 abstention.
- ❖ A motion was made by Janis to accept the minutes of the January 17, 2019, special meeting of the Vernon Free Library Board of Trustees as written. Seconded by Bronna. Carried 3-0, 1 abstention.

LIBRARY DIRECTOR'S REPORT:

- ❖ Budget: At 60% into FY 2018-2019, Library expenditures are at 58.28%.
- ❖ Fundraisers:
 - The Annual Appeal has raised \$4227.50 in donations; expenses total \$993.13; therefore, the net gain for the Appeal is \$3234.37.
- ❖ The Coffee with Sara Coffey event on January 19, 2019, was well attended, with 20 people present. The next Coffee with Coffey in Vernon will be Saturday, February 16.
- ❖ Jean submitted the Annual Library Report to the Vermont Department of Libraries on January 29, 2019. There is a copy in the office for anyone to look at.
- ❖ Summer Reading Program: Jean will attend the workshop on Wednesday, February 13, 2019, in Rockingham.

- ❖ PowerPoint Presentation for Town Meeting: Jean, Ellen, and Kristen will meet on February 19, 2019, at 4:30 pm to develop a PowerPoint presentation for Town Meeting.

OLD BUSINESS:

- ❖ Gift Fund Investment Policy and Strategy: Trustees reviewed the report of the initial meeting of the Gift Fund Subcommittee (Jean, Ellen, Kristen, Janis, and Elaine).

NEW BUSINESS:

- ❖ Town Meeting Articles: Trustees discussed the strategy for presenting the Library articles at the March 2019 Town Meeting.

EXECUTIVE SESSION:

- ❖ **A motion was made by Janis to go into Executive Session to discuss a personnel matter pursuant to Title 1 Section 313(3)(a)(3) of Vermont Statutes. Motion seconded by Bronna. Carried 2-0, 2 abstentions.**

Trustees went into Executive Session at 5:28 pm and returned from Executive Session at 5:41. No decisions were made during Executive Session.

ANNOUNCEMENTS/INFORMATION:

- ❖ The next Trustees' meeting will be Wednesday March 13, 2019, at 4:30 pm

MEETING ADJOURNED AT 5:44 PM.

Respectfully Submitted by

Janis Pereira, Recording Secretary