

**Vernon Free Library Board of Trustees
Regular Meeting Minutes
August 21, 2019**

MEMBERS PRESENT:

Bronna Zlochiver, Chair
Joanne Leveille, Vice Chair
Janis Pereira, Recording Secretary
Kristen Dietrich
Amy Emery

OTHERS PRESENT:

Jean Carr, Library Director

GUESTS:

None

REGULAR MEETING:

Bronna called the meeting to order at 5:04 pm.

PUBLIC PARTICIPATION:

None

CHAIR'S REMARKS:

Bronna welcomed everyone to the meeting.

ADDITIONS/CORRECTIONS TO THE AGENDA:

None

APPROVAL OF THE MINUTES:

A motion was made by Janis to accept the minutes of the July 17, 2019, regular meeting of the Vernon Free Library Board of Trustees as corrected. Seconded by Kristen. Carried 5-0.

LIBRARY DIRECTOR'S REPORT:

- ❖ Financials: The Library spent 97% of its budget for Fiscal Year 2018-2019 (\$2648 unspent).
- ❖ The 2019 Summer Reading Program ended with a party Wednesday, August 14. Jean will have final statistics on the program at the September Trustees meeting.
- ❖ The computer at the circulation desk needs replacing. Bill Vermouth has given Jean some estimates. He feels a computer that costs \$788 would be sufficient for that workstation. This price does not include the cost of installation. We would not have to buy a Microsoft license because we already have one.
- ❖ There will be a regional Trustees training on Saturday, September 28, 2019, from 9:30 am to 12:30 pm at Brooks Memorial Library in Brattleboro. An email was sent to the listserv; if we plan on attending, we need to register.

OLD BUSINESS:

- ❖ Annual Appeal: Trustees discussed several ideas for the 2019 Annual Appeal. Janis, Joanne, and Bronna volunteered to work on it.

NEW BUSINESS:

- ❖ Update to General Operating Procedures:
A motion was made by Kristen to approve the change of the name of Columbus Day to Indigenous Peoples Day under Holidays in the General Operating Procedures. Seconded by Amy. Carried 5-0.
- ❖ Fund Raising Idea: Bake Sale at Vernon Artisan Market: Trustees decided to host a bake sale at the fifth annual Vernon Artisan Market on Sunday, November 3, 2019, at the Mountain View Seventh-day Adventist Church.

EXECUTIVE SESSION:

A motion was made by Amy to go into Executive Session pursuant to Title 1 Section 313(a)(6) to discuss a personnel matter. Seconded by Joanne. Carried 5-0.

Trustees went into Executive Session at 5:45 pm and returned at 5:56 pm. No decision was made in Executive Session.

ANNOUNCEMENTS/INFORMATION:

Next Meeting: September 11, 2019, at 5:00 pm

MEETING ADJOURNED AT 5:57 PM.

Respectfully Submitted by

Janis Pereira, Recording Secretary