

Adopted as written
on May 8, 2019

**Vernon Free Library Board of Trustees
Regular Meeting Minutes
April 17, 2019**

MEMBERS PRESENT:

Bronna Zlochiver, Chair
Joanne Leveille, Vice Chair
Janis Pereira, Recording Secretary
Kristen Dietrich
Amy Emery

OTHERS PRESENT:

Jean Carr, Library Director

MEMBERS ABSENT:

None

GUESTS:

Elaine Dietrich
Kathy Korb

REGULAR MEETING:

Bronna called the meeting to order at 5:00 pm.

PUBLIC PARTICIPATION:

None

CHAIR'S REMARKS:

Bronna welcomed everyone to the meeting and asked everyone to think about how they can best serve the Library.

ADDITIONS/CORRECTIONS TO THE AGENDA:

None

APPROVAL OF THE MINUTES:

A motion was made by Bronna to accept the minutes of the March 13, 2019, regular meeting of the Vernon Free Library Board of Trustees as written. Seconded by Kristen. Carried 5-0.

LIBRARY DIRECTOR'S REPORT:

- ❖ Budget: At 78.8% into FY 2018-2019, Library expenditures are at 74.21%. Gift Fund balance is \$25,074.75.
- ❖ Children's Area Renovation: The Selectboard approved the new quote for the Browser Bins at their April 16, 2019, regular meeting.

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- ❖ 2019 Summer Reading Program: Jean reported that the Library has received a \$200 grant from the Vermont Department of Libraries for the performers for the end of program celebration. She has asked Mad Science to be the entertainment.

OLD BUSINESS:

- ❖ Ratify Capital Expenditure for Renovation of Children's Area
A motion was made by Bronna to ratify and approve the expenditure of \$9,620 for purchase of the Browser Bins for the Children's Area of the Vernon Free Library. Seconded by Joanne. Carried 5-0.
- ❖ Update on Grants Research: Elaine and Kathy summarized their work to date on gathering information about potential grants.
- ❖ 2019 Annual Plants, Books, & Bake Sale: Trustees decided to hold the sale on Saturday, June 1, 2019, from 9 am to 1 pm and discussed logistics for the event, including asking for donations of plants, who will be able to work that day, and items for the raffle, including art by Tom Pereira and Bronna Zlochiver.
- ❖ 2019 Town Picnic: Jean reported that the Town Picnic planning committee met for a brainstorming session. The picnic will be held on Saturday, June 29, 2019. Trustees volunteered to host a Library activities booth from 2 to 4 pm.
- ❖ Trustees reviewed the Library's General Operating Procedures and Trustees' Bylaws; no changes were made.
- ❖ Trustees went through the Trustees' notebooks to ensure the books all had the necessary correct documents.

NEW BUSINESS:

- ❖ None

EXECUTIVE SESSION:

None

ANNOUNCEMENTS/INFORMATION:

Next Meeting: May 8, 2019, at 5:00 pm, including an Orientation Session with Lara Keenan from the Vermont Department of Libraries

Bronna reminded Trustees of the Trustees conference on May 21, 2019, at the University of Vermont in Burlington.

MEETING ADJOURNED AT 6:20 PM.

Respectfully Submitted by

Janis Pereira, Recording Secretary